Karla Avila   
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November 1st, 2016

Pines Dining Hall  
9450 Gilman Dr  
La Jolla, CA 92092

Dear Hiring Managers,

I am writing this because of my interest in becoming a student lead at Pines. You are looking for students that are dedicated, hard working, and know what they are doing and I strongly believe that I fit all of these descriptions. Whenever I put my name on something, I make sure that I put one hundred percent effort into whatever it is I am doing. I work as efficiently as I can and I make sure that I complete whatever task it is I am working on. I am also very open, easy-going and friendly and I like to come up with compromises whenever a decision cannot be made. With all of the years of experience I have with handling food, customer service, and the amount of time I have spent at Pines, I believe that I am a good candidate for the lead position.

I hope you consider me for this position and I look forward to hearing back from you soon.  
  
Thank You,

Karla Avila